

Job Opportunity: Associate Project Director

Esperanza Youth Leadership Institute

Esperanza has an immediate opening for a full-time **Associate Project Director** that would provide program management for projects designed to help Hispanic communities of faith across the Greater Philadelphia region.

Esperanza is a faith-based organization whose missional values of *faith, integrity and excellence* compels and inspires us to build an opportunity community where all aspire to live. Driven by the Biblical mandate to serve “the least of these” we strengthen Hispanic communities. For more than 30 years, Esperanza has been empowering those on a pathway out of poverty in the Hunting Park section of North Philadelphia by offering programs that cultivate self-belief, grit, and knowledge acquisition, allowing clients and students to develop agency, voice, and influence over their own lives.

The Esperanza Youth Leadership Institute (EYLI) is a collaborative leadership development organization that inspires vision, provides educational opportunities at the grassroots and degree level and develops resources for those that work with Latino youth and beyond. The initiative is a subsidiary of Esperanza and a partner of Esperanza College. It strengthens the missional capacity of the body of Christ to reach, disciple and give voice to young people to become agents of transformation in our urban communities. The program inspires vision by convening Pastors, Youth Ministers and other stakeholders around key issues that affect our young people. The initiative hosts Vision Trips to learn about what others are doing to help transform the lives of our youth. Additionally, the initiative creates relevant engagement opportunities for Youth Ministers throughout the region. EYLI has developed a Youth Ministry Training and Certificate Program to equip youth ministries in our *barrios*. In addition, and in partnership with Esperanza College, we’ve created a Christian Ministry Degree with a concentration in Youth Ministry.

These courses will be contextualized to the Latino culture and community. Finally, we produce resources that are contextual to serving Latino/a youth. It provides publishing opportunities for national and local experts. The initiative will seek to leverage funding to support innovative approaches to youth ministry.

The Associate Project Director will be responsible for the administration, implementation, and oversight of this and other assigned projects and develops strategic objectives to ensure that the deliverables are met. Essential Functions of the position include ensuring that the project(s) budget as it relates to training, technical assistance, contracts and other direct costs are managed well. Arranging consultant contracts and ensure project deliverables. Building strategic partnerships with Faith-based and Community Based organizations including clergy.

Qualifications are as follows:

- Minimum three years' experience in management position in church or community-based ministry/program.
- Demonstrated experience in program implementation.
- Experience in adult youth leadership development.
- Must be bilingual in English and Spanish.
- Excellent leadership, interpersonal, administrative, management and communication skills.
- College graduate with Bachelor's level degree level preferred.
- Experience in program budgeting.
- General understanding of contract management.
- Possesses knowledge of evaluation mechanisms, data gathering and reporting.
- Excellent oral and written communication skills.
- Proficient in Microsoft Word, Excel, Outlook, PowerPoint and Teams.

Working Conditions and Environment:

- Willing to travel to fulfill project demands (mostly local and regional).
- Willing to work flexible hours to accommodate project events and activities.
- Willing to attend public events representing Esperanza and other assigned projects.

This is a full-time salaried position. Additionally, Esperanza offers a comprehensive employee health & wellness benefits program. Salary is commensurate with experience. Our office is located at: 4261 North 5th Street Philadelphia, PA 19140.

Interested candidates should forward a resume along with salary requirements to:

Rev Ruben Ortiz

Esperanza, Inc.
National Programs

Email: rortiz@esperanza.us

For more information, check us out on the web at: <https://www.esperanza.us/national-programs/>