

## Online Bilingual Para Educator/Math Teacher Assistant

### Job Type: Full-time

Experience: Minimum 1-year

Salary: \$29,000 -non negotiable

**Puerto Rico residents only should apply**

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### Esperanza Cyber Charter School Mission

Esperanza Cyber Charter School (ECCS) prepares students in grades Kindergarten through 12 to meet the challenges of living creatively and productively in an increasingly technologically sophisticated and interconnected world. ECCS will provide students with an academically rigorous, yet flexible, online learning program that tailors learning experiences to each child through a combination of curriculum choices and virtual and in-person tutoring and counseling. Students will explore career directions that coincide with their interests and strengths beginning at the earliest ages, and will begin “majors” in particular career areas starting with the middle grades. ECCS is targeted toward underserved and at-risk students who have not always found success in traditional schools. ECCS places students on a pathway to post-secondary success.

### Puerto Rico Applicants Only

This is a work-from-home position for candidates who reside in Puerto Rico. Esperanza Cyber Charter School is seeking to hire certified bilingual teachers with a minimum of 1-year middle school/high school classroom experience for the 2020-2021 school year. The online bilingual Para Educator will remotely assist and support ECCS math teachers in an online platform classroom setting. The ideal candidate must have a passion for teaching, a positive attitude mindset, and the ability to work with others well.

### Duties will include:

- Reinforce lessons presented by the teacher by reviewing material with individual students or in a small group setting
- Assist teachers with recordkeeping, such as tracking attendance
- Assist teacher in preparing for lessons as necessary
- Assist in calculating grades
- Assist in monitoring student progress and tracking student performance
- Assist teacher to supervise students in class and keep them on task
- Assist in building an online classroom community, and maintain regular communication, updates, and opportunities for involvement
- Participate in all professional development, team planning, and data analysis meetings.
- Assist other duties as assigned by the instructional team.

### Qualifications:

- Must be fully bilingual and fluent in the English language
- Bachelor’s degree required
- Current Puerto Rico teaching certification
- Strong classroom management skills
- Familiarity/experience with Responsive Classroom approach a plus
- Flexible and able to adjust instructional strategies in order to reach goals
- High level of personal organization, planning, and follow-through
- Strong oral and written communication skills and the ability to effectively communicate with students, families, supervisors, and colleagues
- Online experience a plus but not necessary

Training and support will be provided. All devices necessary to support online teaching will be shipped and provided to you. This is a full-time position with consistent hours and benefits that include paid holidays, paid vacations, and subsidized health benefits. In addition to that, we offer the incentive of incurring all administrative costs for any Para Educators seeking to become a Pennsylvania State Certified Online teacher. Candidates should attach resume and credentials and email to [jcampos@esperanzacybercs.org](mailto:jcampos@esperanzacybercs.org).