

PA CareerLink has an immediate opening for a full-time **Life Skills Coach** who would provide assessment, planning, counseling and referral services to EARN customers to support their workforce development activities and achievement of their employment goals

DUTIES AND RESPONSABILITIES

- Meet with individual customers referred by Workforce Advisors and other staff to provide assessment, counseling and referral services as needed;
- Use a strength-based, trauma informed approach to develop individualized plans to assist customers to address personal, family, and behavioral health-related issues that affect their employability;
- Meet with customers as required to implement steps in individualized plan;
- Assist with deescalating crisis situations related to behavioral health within the PA CareerLink® Centers;
- Assist customers in accessing community resources as needed;
- Participate in and facilitate administration and interpretation of assessment tools;
- Interact with onsite OVR Representative to coordinate services to customers qualified for OVR services;
- Ongoing evaluation of customer progress in achieving goals in plan and preparing for employment;
- Facilitate group meetings of customers experiencing similar issues;
- Provide technical assistance to referring staff to assist in addressing customer issues;
- Assist in identifying areas of customer need for workshops;
- Facilitate workshops on life skills related activities for EARN customers;
- Other related tasks as needed.

QUALIFICATIONS

- Master's Degree in Social Work/Psychology or associated degree preferred;
- Minimum of one year of experience providing social services;
- Strong individual and group counseling skills;
- Excellent verbal and written communication skills;
- Sound knowledge of Office computer software;
- Sound knowledge of Philadelphia area and community resources;
- Ability to work in a team is required; and
- Ability to effectively take direction from a supervisor is required.
- Fully bilingual in both spoken and written English and Spanish is strongly preferred.

PA CareerLink offers a comprehensive employee health & wellness benefits program. Salary is commensurate with experience. Interested candidates should email a resume along with salary requirements to lroman@pacareerlinkphl.org and please indicate LIFE SKILLS COACH in the subject line. Our office is located at: 4261 North 5th Street Philadelphia, PA 19140.

For more information, check us out at: www.esperanza.us

EOE